

## SUBMISSION OF LATE REPORT

NAME OF COMMITTEE : Finance, Policy and Resources

DATE OF COMMITTEE : 1 February 2018

TITLE OF REPORT : Former Victoria Road School site

Please explain why this report is late.

Please explain:

- why this report must be submitted to the next meeting of the Council/Committee; and
- why it cannot be submitted to a meeting of the Council/Committee at a later date.

At the Finance, Policy and Resources Committee of 1 December there was an instruction that a report be brought back in the next cycle with further information from the Community. Due to the short timescale and long lead in to Committees it was acknowledged by all at the time that this report would be late. The final submission from the Community, Torry Development Trust, was received on Thursday 25 January and it was only after that submission that the report could be prepared.

The need for the report to be considered at this meeting is to ensure that a decision on the future of this building can be taken as soon as possible to allow plans to be developed to bring the site back into economic use.

Director *Redacted*  
Date 31.01.2018

The following section must be completed by the Convener where a report must be submitted less than three clear days<sup>1</sup> before a meeting of the Council/Committee.

By law, an item of business must be open to inspection by members of the public for at least three clear days before a meeting.

An item of business not open to inspection for three clear days may be considered at a meeting only by reason of special circumstances, which shall be specified in the minutes, and where the Convener is of the opinion that the item should be considered as a matter of urgency.

Please explain why you are of the opinion that the item should be considered as a matter of urgency.

Convener *Redacted*  
Date 31/1/18

Please note that under Standing Order 12.9, the Head of Legal and Democratic Services may refuse to allow any item of business on to the agenda or may withdraw any item of business from an agenda, following consultation with the Convener and Vice Convener.

<sup>1</sup> For example if a letter is posted on Monday advising of a meeting on Friday, it gives 3 clear days notice (i.e. Tuesday, Wednesday, Thursday). Saturday, Sunday and public holidays are included within the definition of Clear Days.